

Mix Up Theatre – Covid-19 Checklist – Risk Assessment

1. EQUIPMENT AND SURFACES

- Any equipment used during our session will be sanitised at the beginning and end of each lesson.
- Students should be allocated individual equipment to use and sharing of equipment should be avoided where possible – this includes any chairs and props/costumes.
- Tabletops and any other smooth surfaces, including door handles etc. will also be sanitised at the beginning and end of each session.
- Doors will be propped open at arrival and departure times to reduce touching of door handles.
- Doors that cannot be propped open, e.g. fire, security and toilet doors, will be sanitised if used within the session.

2. PERSONAL HYGIENE

Students and teachers will be encouraged to wash their hands regularly, using soap and water or hand sanitiser if unable to access a sink.

This includes:

- Upon arrival at centre
- Before and after using the toilet
- After blowing your nose, coughing or sneezing (NB used tissues must be disposed of straight away into a bin)
- Regularly during sessions
- Before leaving the centre

3. SOCIAL DISTANCING

- We will assess the room before the session and agreed the maximum number of people who can attend the session, allowing space for social distancing where required. Groups should not be more than max 30, including all students, teachers. However, smaller groups will be required for smaller spaces.
- Students should be required to sign up in advance to ensure that numbers will not exceed the maximum allowed for the session.
- Students and teachers should be mindful of social distancing and keep a distance of at least two meters from others when possible in order to keep social interaction to a minimum. Under 12's are not required to socially distance from each other.

To assist with this please

- Choose the seat furthest away from the door when entering the room.
- Do not queue for access to toilets etc. unless you can keep two metres apart.
- Do not congregate in groups in the breakout area.
- Only one adult to pick-up/drop-off students.

4. MEDICAL AND SICKNESS

- We expect that families will self-assess and not travel or attend if students are displaying symptoms or have any concerns about whether to attend.
- If a student becomes ill within class, family will be contacted immediately to collect their child.
- Track and trace procedures will be followed if anyone attending a class becomes sick after the class.